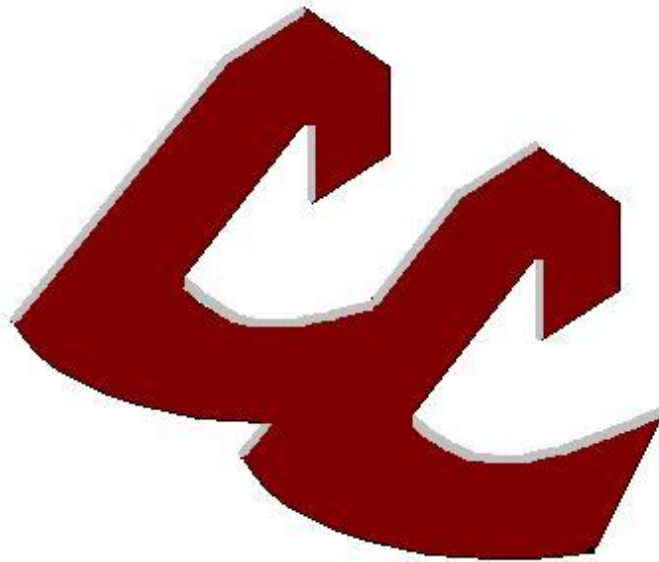


CENTRAL-CARROLL COUNTY
HIGH SCHOOL BANDS
CARROLLTON, GEORGIA



CENTRAL OF CARROLL CO.

MEMBER HANDBOOK
2008-2009

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STUDENT HANDBOOK USE

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STUDENT HANDBOOK USE

Almost inevitably, inconsistencies or discrepancies may be found in a student handbook that conflict with other documents. Students and parents should always consult with the director of bands when such discrepancies arise. Please also check the band website for updates to the handbook.

CENTRAL~CARROLL COUNTY HIGH SCHOOL BAND

MISSION STATEMENT

The responsibility of the Central-Carroll County High School Band shall be:

*To provide the students in the program with a full instrumental music education through rehearsal, performance, teaching, testing, and listening.

*To provide the members of the program with the proper rehearsal and storage areas, music, methods, and other equipment and/or instruments as is considered necessary to aid in developing the student's musical ability and good citizenship habits.

*To encourage all band students to strive for musical and personal excellence through a healthy hobby or avocation, this can be useful throughout life.

RESPONSIBILITY OF A BAND MEMBER

We believe that each band member should improve through daily practice. We are firmly convinced that the most successful students are the ones that are improving themselves through regular habits of practice and daily progress. A band member must develop a high sense of purpose toward which they are willing to work. They must know right from wrong and to stand for their principles. The Central High School Band program will be conducted in a manner that will encourage all students to set and achieve goals.

The Band Member's Responsibility to the Band Program:

1. To be present at each rehearsal and performance or to be properly excused from such in accordance with the attendance policy.
2. Put forth a **true effort 100% of the time** to learn and improve daily.
3. Become responsible for and expect to assume the consequences for your actions.
4. Have respect for those in authority (directors, instructors, chaperones, student leaders, etc.)
5. Follow all school and band rules and regulations.
6. Cooperate with your fellow band members and share with them the responsibilities, privileges and rewards that are a part of our program.
7. Contribute positively to your music education and that of others by the best use of your talents.
8. Participate in all band functions.

ORGANIZATIONS

Symphonic Band – The Symphonic Band is the most demanding of our ensembles from a musical standpoint. The music, which this organization performs, requires a higher level of musicianship of its members than the music performed in other ensembles. Membership is by audition only. Auditions for the Symphonic Band are held near the end of the school year for membership during the following year. The band will usually perform three to four concerts per year and participate in at least one festival. The Symphonic Band meets as a separate class during the school day and does meet during after school hours at times. All rehearsals and performances are mandatory for membership in this group.

Concert Band – This ensemble focuses more on developing the necessary musicianship abilities to master the instrument. The music performed by this ensemble will not be as demanding as that performed by the Symphonic Band. This ensemble will usually perform two to three concerts per year and participate in at least one festival. The Concert Band meets as a separate class during the school day and does meet during after school hours at times. All rehearsals and performances are mandatory for membership in this group.

Visual Ensemble Class– This fall semester class will focus on the teaching of concepts related to the performance of the visual ensemble, including work with flag, rifle and dance work.

“Marching Pride” Band – The marching band is an extra-curricular activity comprised of the playing members (winds and percussion) and the visual ensemble. This organization meets during after school hours. All playing members of the marching band (winds/percussion) must be enrolled in a band class. The marching band begins preparation for their fall season during the summer. The marching band performs at each Central High School football game, various parades throughout the year, pep rallies, and usually at three to four contests / festivals during the fall. All rehearsals and performances are mandatory for membership in this group.

Percussion Class – The Percussion Class is comprised of all percussion students who participate in the band program. Other students who play wind instruments in the other bands may also join from time to time. This ensemble performs music written for percussion ensembles of various sizes and instrumentation. This Percussion Ensemble meets during the school day as separate class and may meet during after school hours. All rehearsals and performances are mandatory for membership in this group.

Jazz Ensemble Class – The jazz ensemble class is comprised of students who play any of the following instruments: saxophone (alto, tenor, or baritone), trumpet, trombone, percussion, string or electric bass, piano and/ or electric keyboards, and guitar. The jazz ensemble performs jazz, swing, pop, rock, and other lighter forms of music.

Visual Ensemble – The visual ensemble functions as a visual compliment to the “Marching Pride” Band. Members of this organization are selected through an audition process in the spring of each year. Members are required to audition each year. The visual ensemble performs at each function with the marching band and meets after school hours. All rehearsals and performances are mandatory for membership in this group.

Winter Guard – The winter guard functions as a separate unit performing indoors to music and incorporating dance, body movement, and performance on equipment such as flag, rifle, and saber. The winter guard season starts in January and concludes with the Southern Association for Performance Arts Circuit championships at the end of March. All rehearsals and performances are mandatory for membership in this group.

Indoor Drumline – This Unit is comprised of playing members (winds and percussion) and competes in local and regional competitions as part of the Southern Association for Performance Arts Circuit. The season begins in December and lasts through March. All rehearsals and performances are mandatory for membership in this group.

ATTENDANCE POLICY

Attendance at all rehearsals, performances, and other official band functions is **required**. An absence will not be excused unless the student has provided the band director with a written notice from the parent at least **ONE WEEK PRIOR** to the absence as to the reason of the expected absence **OR** the student is absent due to personal illness or an emergency. For doctor/dentist appointments, **the note must be from the doctor or dentist’s office**. A note from a parent will not be considered an excused absence for a doctor or dentist appointment. **Any other absence other than those mentioned above will be considered unexcused**. Excessive excused absences will not be tolerated. An **unexcused absence** from a rehearsal will result in the student not participating in the next performance. **Two unexcused absences** within a one-week period may also result in the student not participating in the next performance, if the director feels the student is unprepared. An **unexcused absence from a performance** will result in the suspension of the band member for a period of time to be decided by the band director. Excessive unexcused absences and/or tardies will possibly result in the removal of the student from the ensemble/ activity or band program. An **unexcused tardy to a rehearsal, performance, or other function** will result in the issuance of a detention to the tardy member and if needed will be handled further by the band director. **Two unexcused tardies** will be treated as **one unexcused absence**. If a student arrives to a rehearsal late (including class rehearsals), it is responsibility **of the student** to check in with the person in charge of attendance for the ensemble. Absences from a Thursday evening rehearsal will result in the student **not** participating in weekend performances.

QUALITY ASSURANCE PROGRAM

The "Quality Assurance Program" (QAP) is designed to help ensure quality performances by the Marching Pride. Students, who miss a Monday or Tuesday rehearsal, whether excused or unexcused, will be required to attend QAP to make up work missed. Students having trouble with marching or music may also be assigned QAP to receive additional help. QAP is not designed as a replacement to the regular rehearsal scheduled. It is used as a program to help students with an absence stay caught up with the marching band. Thursday night rehearsals may **not** be made up in QAP (see rehearsal policy). QAP is for the occasional absence. Excessive absences will result in dismissal from the marching band. QAP may not be used to make up more than one rehearsal during that week. Participation in QAP is not a punishment. It is an opportunity to receive extra help to help ensure a successful marching band.

EXTRA-CURRICULAR ACTIVITIES

All students who **participate** in extra-curricular activities (Marching Band, Jazz Ensemble, etc.) of the band program must meet the eligibility requirements under the guidelines of the Carroll County School System.

1. All students involved in extra-curricular activities are under the jurisdiction of the Carroll County and Central High School discipline policies; in addition to Band rules and regulations.
2. Students are expected to dedicate a great deal of time to their studies. Tutoring is available through the band program.
3. **Students who fail a class on any official report card at Central HS will be REQUIRED to attend the tutoring/study hall session every week until a passing grade is achieved.**

GENERAL BAND CONDUCT

You are expected to conduct yourself as a lady or a gentleman at all times, in all band activities. Always remember that you are a representative of your school and community. Dress and behave accordingly. Be proud, but never arrogant. **You never get a second chance at a first impression.** The following rules are in addition to any policies set forth by the Carroll County Board of Education and Central-Carroll County High School. Detentions may be issued to any student(s) who are in violation of these rules.

BEHAVIOR IN AND CARE OF THE BAND ROOM

1. Do not leave instrument, equipment, music, or any personal belongings out in the band room.
2. Food or drink is **not allowed** on the **carpeted areas**.
3. Put anything that you use back in its proper place.
4. **Do not use others' belongings without their permission.** (This includes school-owned equipment)
5. **Gum is not allowed in the band room.**
6. Keep your band room in such a condition that you can be proud if a visitor should come by. The condition of your band room reflects the **pride** that you have in your band.
7. **Anyone found to be damaging or destroying band / school owned property will be required to repair and / or replace the equipment.**
8. Each section will be responsible for a week during marching season for band room clean up. This schedule will be posted the first week of school.

BEHAVIOR DURING REHEARSALS:

1. Immediately get quiet when a conductor (director, drum major, guest) steps upon the podium or in front of you.
2. Questions should be directed to the podium, not your neighbor.
3. No playing or talking while a conductor is on the podium, unless under his/her direction.
4. No facial jewelry will be worn during rehearsals (one stud earring in each ear will be allowed)

FOOTBALL GAMES:

1. Students must use provided transportation to all football games.
2. Any student who wishes to return from the ball game with his/her parent must provide the director with a **written notice from the parent BEFORE we leave for the game and have the parent personally contact the director. It is also the responsibility of the student to check out with the head chaperone on their bus BEFORE leaving. Students will only be given permission to ride home with parents after performances.**
3. All band members are to remain in their **sections of the bleachers** during the ball games.
4. No solo or small group playing in the stands that has not been approved by the band director. (Small group playing will be approved if it has been worked on and is appropriate)
5. No one is to leave the bleachers without the permission of the band director
6. **No non-band personnel are allowed in the band area of the bleachers at any time.**
7. Always return to the stands following the half-time performance.
8. You will usually be given the **third quarter off, in which case you are to be back in your seat two clock minutes before the fourth quarter begins.** Failure to do so will result in the loss of this privilege.
9. We are at the football games to perform for the public and to support our team. **All members are expected to be attentive and ready to perform in the stands at all times.**
10. **No food or drinks in the stands without the permission of the band director.**
11. **No band members are to completely dress/undress on the bus**
12. **No facial jewelry will be worn (one stud earring in each ear will be allowed)**

TRAVEL RULES OF CONDUCT:

1. Any rules regarding football games that would apply to other band trips are in effect.
2. **Each student must have completed a permission/medical form in order to attend any trips with the band.** If a student does not return these completed forms prior to the event the student will not be allowed to participate in the trip by any means of transportation.
3. **ALWAYS conduct yourself with class.** Treat other bands, their members and their parents with the same respect you would want shown toward us.
4. Any personal familiarity between band members will not be tolerated while a part of any band function.
5. Band members are expected to obey appointed chaperones and bus drivers while on a trip.
6. The use of alcohol or illegal drugs will not be tolerated. Any violation of this policy will result in the following action as prescribed in the CHS EXTRA-CURRICULAR Expectation Form. This is in addition to all rules and policies set forth by Central HS and the Carroll County School System.
 - A. 1st Offense - dismissal from all extra-curricular activities for a minimum of 90 school days and the completion of the Super I Drug and Alcohol Program.
 - B. 2nd Offense – dismissal from all extra-curricular activities for a minimum of 180 school days.
7. Any student violating any of the above rules while on a trip with this band will be sent home on a commercial carrier at the parent's expense, unless taken home by parents. Parents will be notified of the student's arrival time.
8. For your safety, travel in groups of three or more.
9. Do not fraternize with strangers.

Housing Rules:

- A. Do not run, shout, or otherwise disturb other hotel/motel guests.
- B. Students are not allowed to leave the immediate housing area without director/chaperone permission.
- C. No boys in girls' room or girls in boys' rooms or halls. NO EXCEPTIONS!
- D. All students must be in their rooms at the designated room check in time.
- E. Do not open doors unless visual identification is made. This for your safety.
- F. No one is allowed out of his or her room after room checks (unless fire or other natural disaster warrants leaving).
- G. Any illness or other problem occurring during the night should be reported by phone to a chaperone or staff member.
- H. Keep room noise to a minimum.
- I. Rooms will be checked before and after all stays. They should be clean. Any damage done to any room will be the responsibility of all the individuals staying in the room unless identification of the one doing to damage is reported.
- J. Room keys are the responsibility of the student to whom they are issued. It is the responsibility of that student to pay, if applicable, for any key, which they do not turn in.

INSTRUMENTS & EQUIPMENT

STUDENT INSTRUMENTS & EQUIPMENT:

1. Each student is expected to **have in class rehearsal each day** the following:
 - A. Instrument in **good working condition** or auxiliary equipment (flag, etc.)
 - B. Any necessary accessories such as extra reeds, valve oil, slide cream, etc.
 - C. **Pencil**, not pen.
 - D. Band folder or flip folder with all music and method books necessary. The band program provides music, folders, and some method books. There will be a charge to replace any items not returned.
2. Instruments (personal and school-owned) will be inspected for proper care from time to time. **These inspections may count as a grade.**
3. Instruments are to be stored in a case in a storage slot at **all** times in the band room except when in use.
4. When instruments are removed from cases for rehearsal, cases are to be returned to the storage slots.
5. Each **playing member of the marching band** (other than percussion) is responsible for purchasing their own **flip folder and lyre** (if not already with the instrument). These two items are required to participate in the marching band and will be checked at each inspection prior to a football game. **Flip folders must have student's name written on it.**

SCHOOL OWNED INSTRUMENTS & EQUIPMENT:

All school owned instruments, equipment, books, etc. will be signed out with a checkout form that must be signed by a parent (see appendix). A \$50.00 per semester fee will be charged to students who use a school owned instrument. This fee will be waived if the student was asked by the director to play the instrument. There will also be a \$25 percussion fee for marching percussion students for sticks, heads, etc. Once an instrument or piece of equipment has been assigned to a student/parent is responsible for it. Any damage done to the piece of equipment, other than normal wear, will be the responsibility of the student/parent. It will also be the responsibility of the student/parent to replace any lost or stolen equipment that may be assigned to them if found that this occurred due to neglect.

WEARING YOUR UNIFORM

The uniform that you wear as a member of the Central High School Band is one, which should be worn with **pride**. Whether it be at contests, football games, concerts, or any other function, others who see you in your uniform will not only judge you as a member of our band but as a student of Central High School, and as a citizen of Carroll County and the State of Georgia. The opinions others have of your band, school, and community are influenced by your behavior in uniform, **on and off the field**. When we are in uniform in public, we are in **complete** uniform. Unless you have been told otherwise by one of the directors, this will always be the rule. **No part** of the uniform is to be removed, unbuttoned, unzipped, etc., unless you have been given permission by the director or instructor to do so. Never sit on the knees of the uniform. The uniform should always be hung correctly in the uniform closet following performances.

MARCHING BAND UNIFORMS

UNIFORM ISSUANCE & FEE:

Band uniforms will be issued prior to the beginning of the school year. Guard members have an additional fee for their uniform. **A student will not be issued a uniform until the band fees have been paid in full.** The band uniforms are the property of the band boosters' organization. The band member will never take the uniform home unless for some special event where this is needed. Each student will have a uniform number issued to him/her and the student will arrive at the band room early enough prior to a performance/trip to request this uniform number from the parent(s) in the uniform room. The member will put the uniform on in the band room. The member is **required** to wear the following under the band uniform:

1. Current year band T-shirt (Friday night games.)
2. The black band T-shirt (Saturday competitions)
3. Black shorts (Dark or off-white long underwear is fine for cold weather.)
4. Solid black socks.
5. Black marching shoes.

All of this should be on before arriving at the band room

UNIFORM ACCESSORIES:

In addition to the parts of the uniform which are issued to the band member, each member is responsible for purchasing the following accessories which may be used year to year:

1. **Band shoes – Solid Black.** Brand is to be announced by the director. **These specially designed lace-up marching band shoes. Must have student's name labeled of the inside.**
2. **Socks** – Solid black. Ankle socks are not permitted. (All or mostly cotton are suggested).
3. **Gloves** – Black (Cotton or Poly/Cotton)-2-3 pair recommended.
4. **Band T-shirts** – This is part of the band uniform and will be worn as such at various times.
5. **Visual Ensemble** members will have additional accessories, which will be announced at tryouts.

Uniform Rules:

1. All uniform parts will be numbered. You are responsible for the uniform and uniform parts assigned to you, when you are wearing them.
2. If any part of your uniform is lost, you may be able to find it in the lost and found. You may retrieve the item(s) for \$1.00 per item. (Ex: 2 gauntlets are 2 items) or serve band detention.
3. If you are not able to find the lost part or damage or destroy it, your account will be charged for the part at the following amount:

Uniform jacket: \$292.00

Uniform Bibbers: \$180.00

Uniform shako (hat): \$51.00

Baldrics: \$42.00

Gauntlets: \$51.00

Garment bag: \$20.00

Uniform hanger: \$2.00

Hat Box: \$25.00

(Lost shoes, socks, gloves, and T-shirts are also the students' responsibility)

4. Unless it is being worn by the student, the uniform is to be correctly on the uniform hanger, in the garment bag
5. Students are required to be in the current year band T-shirt and shorts ready to put on their uniform in the band room, before any performance at the school for a trip. **Only the director** will announce any exceptions to this.

6. Any student not in complete uniform to the satisfaction of the band director will not leave the band room as a member of the band for that trip or performance.
7. Uniform inspections will be conducted from time to time. These will be announced ahead of time.
8. Uniforms will be picked up by the dry cleaners on a regular basis from the band room, cleaned, and returned to the band room prior to the next performance.
9. No jewelry, except one stud earring in each ear, is to be worn with the uniform unless it is **completely concealed by the uniform. No facial jewelry or excessive makeup will be worn while in uniform or at rehearsals.**
10. Hair is not to touch the collar of the **band uniform** (male **and** female).
11. The band director and band booster executive committee reserve the right to revoke the uniform rental opportunity of any individual found to be negligent in use of the uniform.

Visual Ensemble Uniforms

The uniforms for all auxiliary units are the responsibility of the individual students. The band director / guard instructor reserves the right to remove any member of these units from participation / performance due to neglectful wearing or care of the uniform. All rules stated in the uniform rules apply to the visual ensemble.

SYMPHONIC BAND UNIFORMS*

The following is the required dress for all members of the Symphonic Band at all performances unless instructed otherwise. These will be the responsibility of the individual to purchase. Students will be given the opportunity to raise funds for the purchase of their tuxedo / dress. The style of dress and tuxedo will not change, as the student will be able to wear this for the entire four years they may be in the band program.

Female:

- Long Evening Dress (black)
- Black dress shoes (closed toe, conservative heel)
- Hose (black)

Male:

- Black tuxedo pants and coat
- White tuxedo shirt
- Bow tie and vest (black)
- Black dress shoes and socks (no ankle socks)

CONCERT BAND UNIFORMS*

All members of the Concert Band will wear the band uniform at all performances unless instructed otherwise. The uniform is the same as the marching band uniform minus the hat, gauntlets, baldrics, and gloves. Concert Band students who are not in marching band will be required to pay a \$25.00 uniform fee for the care/cleaning of the uniforms. This cost is covered in the uniform fee for marching band students. Concert Band students who are not in marching band will also need to buy a pair of the black, lace-up marching band shoes.

JAZZ BAND UNIFORM

The following is the required dress for all members of the Jazz Ensemble at all performances unless instructed otherwise. These will be the responsibility of the individual to purchase.

-Black Shirt

-Black Pants

DISCIPLINARY PROCEDURES

Detentions:

1. A detention may be issued to a member for various reasons including, but not limited to the following:
 - A. Tardiness to rehearsals
 - B. Failure to replace instrument / equipment following rehearsal.
 - C. Not prepared for class
 - D. Disruption during rehearsal or performance
 - E. Infraction of uniform inspection
 - F. Chewing gum during rehearsal or performance
 - G. Having food or drink on carpeted area.
 - H. Conduct not appropriate for band member.
2. All detentions are served in the band room or on the practice field. Each detention is equal to one hour.
3. Detentions will be served Wednesday or Thursday afternoons (as assigned by band director) from 3:30-4:30 unless otherwise notified.
4. Detentions are not issued at the convenience of the student. You will be expected to serve a detention on the date assigned to you.

SUSPENSION AND EXPULSION:

A band member may be removed from a particular event or performance, or suspended from all band functions for a designated period of time if the director deems an offense serious enough. A student may be expelled from the band program by recommendation of the directors and the principal. Any student who is expelled from the band program will not be readmitted. Students who serve time in the in-school or out-of-school suspension are **NOT** permitted to attend any band function that day.

In addition, students who receive in-school or out-of-school suspension, for any reason, will have the following consequences:

1st In-School/Out of School Suspension – Student/Parent Conference with Director of Bands and Principal or Asst. Principal.

2nd In-School/Out of School Suspension – Student/Parent Conference and student will be suspended from all band activities for a period of time as decided by the director of bands.

3rd In-School/Out of School Suspension – Student will be suspended from all band activities for the remainder of the season.

GRADING POLICY

The grading system for the Central High School Band classes is based upon individual playing/performance tests/pass-offs, after-school rehearsal and performance attendance, practice record, and exams. This is broken down as follows.

Class Participation: 60%

Individual Playing /performances: 30%

Exam: 10%

Students may earn extra credit by participating in such events as private lessons, all-state band auditions, district band auditions, honor bands, solo and ensemble workshops, clinics, etc.

FINANCIAL RESPONSIBILITIES

1. All financial costs for participation in the extra-curricular activities of the Central bands (marching band, indoor percussion, winter guard, etc.) will be announced before registration for that activity begins.
2. It is the responsibility of the parents/guardians to pay all the participation fees for their student as per the printed payment schedule for that activity.
3. All band fees and expenses may be paid for using funds from individual student accounts, if funds are available. A signed student account transfer form must be turned in before funds can be transferred.
4. When turning in money for band expenses please use the provided envelopes available in the band office and place payments in black payment box. We accept cash, checks, VISA and MasterCard.
5. There will be a \$25 per check fee for any returned check to the Central H.S. Band Booster Club.
- 6. Students who have an outstanding balance due will not be permitted to participate the next year until the current balance is paid in full.**
7. Any outstanding band fees/expenses not paid after 30 days may be withdrawn from student account money by the booster treasurer.
- 8. All band fees are the responsibility of the parent/guardian. If the student quits or is dismissed from the activity, the parent/guardian is still responsible for paying band fees in full.**

AWARDS

Various awards may be presented during the spring band banquet. These include but are not limited to:

John Philip Sousa Award: Presented to the most outstanding band member. Selection is based upon musicianship, character, leadership, responsibility, and other such qualities.

Patrick S. Gilmore Student Award: As a runner-up award to the Sousa award, the Gilmore Award honors the same qualities through musicianship, leadership, and teaching to the band program.

Outstanding Bandsman Awards: Presented to one band member in each of the senior, junior, sophomore, and freshman classes. Selection is based upon the vote of each ensemble.

Louis Armstrong Jazz Award: Presented to the most outstanding member of the Jazz Band. Selection is based upon musicianship, character, leadership, responsibility, and other such qualities.

Director's Award: Presented to any member of the band program. Selection is based upon exceptional leadership, responsibility, and assistance to the director and the band program.

"MVP" Awards: Presented to one member in each of the Symphonic Band, Concert Band, Marching Band, percussion Ensemble, and Jazz Ensemble.

Musicianship Awards:

Presented to the individual band members who go the extra mile for the Central Band program.

All-State Band Award: Any member of the Central High School Bands program who is selected for the Georgia Music Educators Association All-State Bands will have his/her name placed upon the permanent plaque.

Outstanding Section Award: presented to the section of our band program that has demonstrated the following qualities throughout the school year: pride, loyalty, spirit, character, musicianship, and reliability. The name of the section will be placed upon the permanent plaque in the rehearsal hall.

BAND LETTERS AND BARS:

Members who complete an entire season of band, including marching band and concert/symphonic band LGPE with no unexcused absences from a performance will receive this award. The first year these requirements are achieved, the member will receive a band letter. Each additional year, the member will receive a band bar to pin on the letter.

VISUAL ENSEMBLE LETTERS AND BARS:

Members who complete an entire season of marching band with no unexcused absences from a performance will receive this award. The first year these requirements are achieved, the member will receive a band letter. Each additional year, the member will receive a band bar for the letter.

BAND OFFICERS

SELECTED THROUGH INTERVIEW & ELECTION:

BAND CAPTAIN - (Must be a junior or senior playing member of the band)

All candidates for band captain are required to participate in an interview with the band director. They will also speak to the band before elections. The current student membership will also vote

1. In charge of and responsible for the band at all times except when under the director of the band director or his designate.
2. Official student representative of the Central High School Band.
3. Responsible for, with assistance from other officers, the recording and filing of detentions and monitoring band detention hall.
4. Assigns tasks and duties to other officers and leaders.
5. No outstanding fees due to the band program.

SELECTED THROUGH AUDITIONS & INTERVIEW:

DRUM MAJOR(S) – (must be a playing member with at least one year of marching experience)

1. Responsible for the band while on the performance field or parade.
2. Responsible for the band during marching band rehearsals and at other times as appointed by the director.
3. Responsible for uniform inspections.
4. No outstanding fees due to the band program.

VISUAL ENSEMBLE CAPTAIN(S) –

1. Responsible for the visual ensemble at all times.
2. Instructs, rehearses, and coordinates the visual ensemble under the direction of visual ensemble instructor.
3. Responsible for the presentation of the colors at all home football games.
4. No outstanding fees due to the band program.

APPOINTED POSITIONS:

EQUIPMENT CAPTAIN –

1. Responsible for up-keep of all school owned instruments and band equipment.
2. Loading and unloading of all instruments and equipment taken on any band trips.
3. Transportation of all equipment and instruments needed for rehearsals to rehearsal area.
5. Inventory and issuance of all school owned instruments and equipment.
6. No outstanding fees due to the band program.

BAND COUNCIL (one representative per grade level and one member-at-large) –

1. Responsible for reviewing procedure of Central Bands.
2. Responsible for organizing social activities of program.
3. Responsible for working with parent booster club.
4. Responsible for helping director make decisions on band issues.
5. No outstanding fees due to the band program.

SECTION LEADERS –

1. Leaders may be appointed by the band directors for each playing section of the band. It will be the duty and responsibility of these individuals to be in charge of their respective sections during full band and sectional rehearsals. No outstanding fees due to the band program. In addition, the section leaders and the other officers of the band shall be responsible for the following areas of the band program as appointed by the director:

Rehearsal Field:

- A. Seeing that the band field is kept in good condition and report any needed repairs to the band director.
- B. Marking and lining rehearsal field.
- C. Taking water to field for marching band rehearsals.

Rehearsal Hall:

- A. Organizing and supervising all matters dealing with the visual appeal, organization, and cleanliness of the band room and surrounding area.
- B. Maintenance and storage of music stands.

Drill Instructors:

- A. Teaching basic marching maneuver to band members.
- B. Teaching drill maneuvers to their squad of band members.

Secretarial:

- A. Checking roll of band at rehearsals and any other function of the band at the request of the director.
- B. Writing thank-you notes and letters as requested by the band director.

Detention:

- A. Assisting the band captain as requested or assigned with band detention hall.

FUND RAISING ACTIVITIES

In order to raise funds toward the budgeted income for the band program each year, the band identifies a portion, which will be raised through fundraisers, which directly involves the band members. Each band member and in some cases a parent is expected to work for these functions. These activities for this year included but are not limited to:

“Super Bowl of Sound” Marching Competition – Each band member and a parent are asked to work at least one shift. Sign ups for this will begin at the September Band Booster Organization meeting. Students are also asked to donate 2 – twelve packs of a coca cola product for this event.

American Youth Projects Community Discount cards – Each student is asked to sell ten (10) cards for this event. This fundraiser begins in late January or early February. A percentage of profit earned will go to student accounts.

Golf Tournament – Each band member and a parent are asked sell one hole sponsorship and help secure players for the tournament.

Cow Chip Contest – Each band family is asked to sell at least ten (10) tickets for this event. This fundraiser will be held in the spring of each year. Profits from tickets sold will be used to purchase instruments and music for the Central band program.

STUDENT BAND ACCOUNTS

During the course of the year, band members and parents are given the opportunity, through band sponsored or organized events, to raise funds to assist in off-setting the cost of participation in the band program. These costs may include band fees or dues, camps, trips, uniform fees, accessory fees, etc. Funds raised through these means are placed in the student's individual band account which is established when they become a part of the band program. The following regulations are in effect for all student accounts and any money deposited into the account.

1. Funds raised through the band sponsored/organized event must be placed into student's individual account. It may not be given directly to the student, parent, etc.
2. A deposit may be made to the student's account at any time. Please record on any check the name of the band member. Any funds in the student's account will stay in that student's account and cannot be removed without the parent's/guardian's permission.
3. Funds deposited into the student's account may only be used only toward expenses for the student's participation in the Central High School Band.
4. **If a student quits or is dismissed from the band program, all money from his/her student account will go into the general operating account.**
5. When a student / parent would like to use funds in the student's account for band expenses over \$50, the parent must sign an **Account Transfer Form** (see appendix).
6. Fund raising profits designated to student accounts will be **FORFEITED** to the Band Booster Club general account if the money is turned in **AFTER** the due date.
7. Money from the student accounts may not be given directly to students or parents, **including after graduation from the band program**. Student account funds may only be used for band-related expenses.
8. Returned checks from student account fundraisers will not count towards profits earned until the check clears the bank. Student accounts will be charged a \$25 fee for returned checks.
9. Any outstanding band fees/expenses not paid after 30 days may be withdrawn from student account money by the booster treasurer.

NOTES